

NORTH CAROLINA JUNIOR CHAMBER STATE CONVENTION

Hosted by the Raleigh Jaycees, January 29-31, 2010

TENTATIVE AGENDA

(Consult the FINAL agenda, to be distributed on-site, for any updates)

FRIDAY, JANUARY 29, 2010

- 2:00 P.M. - 6:00 P.M.** **Registration** **Magnolia Suite**
Pick up registration materials, convention badge and bag. Attendees must present badge at all trainings and meetings. If you are unable to pick up registration materials on Friday before the close of registration and plan on attending Friday night events, please have a member of your chapter pick up your materials.
- 2:30 P.M. - 6:00 P.M.** **Jaycees on the Capitol** **Meet in Lobby**
The Raleigh Jaycees are sponsoring an afternoon tour and training to educate the Jaycees on how to be more involved in their local and state governments. The afternoon will include a tour of the Capitol Building, the North Carolina General Assembly, and training. This event does count toward POE.
- 5:15 P.M. - 6:15 P.M.** **Finance Committee Meeting** **Willow Oak**
This committee reviews the finances of the NC Junior Chamber and makes recommendations to the NCJC Executive Committee.
- 6:15 P.M. - 7:15 P.M.** **Banquet Preparation**
Please begin to arrive at the Oak Forest Ballroom for Will Call at 7:15pm to ensure that everyone is checked before the beginning of the banquet.
- 7:30 P.M. - 10:30 P.M.** **Glitz, Glamour & Magic: 2009 Farewell Ceremony & Awards** **Oak Forest Ballroom**
This semi-formal event is to celebrate the 2009 President Valerie Huffman and her Executive Board for their accomplishments as well as recognize the second semester award winners. The awards will include all second semester awards, such as Project awards, All-Star Team and POE.
- 10:30 P.M. - 11:00 P.M.** **First Timers** **Willow Oak**
A session for Jaycees who have never before attended a state convention. There will be a brief orientation, after which an activity will be given to all first timers. The activity is designed to help you learn more about the NC Junior Chamber in a fun way, and is to be completed and turned in as instructed. This program is sponsored by the NC JCI Senate. The person who does the best job with that activity will be recognized at Saturday night's awards program.
- 11:00 P.M. - until?** **Downtown Raleigh Scavenger Hunt** **Meet in Lobby**
The Raleigh Jaycees request that you join them on a fun and event-filled tour of Raleigh's Big City Lights! Learn about all the new and exciting things as Raleigh's downtown comes to life.
- 11:00 P.M. - 12:00A.M.** **Memorial Foundation Meeting** **Willow Oak**
This meeting is for the NC Junior Chamber Memorial Foundation trustees to discuss the status of the state headquarters building, grounds and conduct any necessary business.
- 12:00 A.M. - 1:00 A.M.** **NC Cardinal Corps Meeting** **Willow Oak**
Meeting of the NC Cardinal Corp members. The Cardinal Corp is a NC organization of current or former Jaycees, which runs projects that support the NC Junior Chamber.

SATURDAY, JANUARY 30, 2010

- 7:30 A.M. - 12:00 P.M.** **Registration** **3rd Floor Lobby**
Pick up registration materials, convention badge and bag. Attendees must present badge at all trainings and meetings.
- 7:30 A.M. - 8:00 A.M.** **Set-up Project Fair Booths** **Governors I**
The booths offer attendees a great opportunity to learn more about local state priority projects, resources available to local chapters, and chapter projects from across the state.
- 8:00 A.M. - 9:00 A.M.** **Project Fair Booths** **Governors I**
See above.
- 8:00 A.M. - 8:50 A.M.** **Strategic Planning Committee Meeting** **Willow Oak**
The Strategic Planning Committee shall assist and work with the Executive Officers to establish and implement long-range planning for the Corporation, and shall perform such duties and functions related to long-range planning as may be assigned to it by the President.

SATURDAY, JANUARY 30, 2010 (continued)

- 8:00 A.M. – 8:50 A.M.** **Training: The Art and Science of Persuasion** **Governors II**
The process of trying to change someone's mind through facts and logic—is a critical but often overlooked skill in business. During this training, you will learn what motivates people to do what they do.
Trainer: Jim Morgan from TeamTrainers, www.suddenteams.com
- 9:00 A.M. – 9:50 A.M.** **Training: Giving and Receiving Feedback** **Governors I**
Giving and Receiving feedback are the most important skills in the mentoring role. When done well it can help to develop an open and trusting relationship, when done poorly it can encourage attacking and defensive behavior. Giving and receiving feedback are skills that can be learned and once practiced, can be extremely useful because it helps us become aware of ourselves, to determine the consequences of our actions and to change or modify our behavior.
Trainers: University of Phoenix Staff
- 9:00 A.M. – 9:50 A.M.** **Training: Seven Steps to Financial Freedom** **Governors II**
Dave Ramsey's Seven Steps is a common sense financial plan designed to help you get your finances in order, get out of debt, and achieve financial freedom.
Trainer: Mark D. Jewell, Investment Advisor and Endorsed Local Provider for the Dave Ramsey Show
- 10:00 A.M. – 10:50 A.M.** **Training: Managing Conflict and Management Styles Workshop** **Governors I**
Conflict in the workplace just seems to be a fact of life. Attend the Managing Conflict and Management Styles workshop and learn the five conflict management styles and how and when to use them. Take away key principles for effective communication to increase your influence and decrease conflicts.
Trainer: University of Phoenix Staff
- 10:00 A.M. – 10:50 A.M.** **Training: Membership Activation and Reporting** **Governors II**
Learn how activation programs are a great way to get members activated and ensure that they get the most from their Jaycee experience. This training will also cover membership reporting guidelines.
Trainer: Jocelyn Wright – United States Junior Chamber Awards Chair
- 10:00 A.M. – 12:00 P.M.** **NCJCI Senate Meeting** **Willow Oak**
This meeting is for NC's JCI Senators. Junior Chamber International (JCI) is the worldwide Junior Chamber organization, which includes the US Junior Chamber and the NC Junior Chamber. The JCI Senate is an international companion organization to JCI. JCI Senatorships are lifelong appointments, generally bestowed by a Jaycee's home chapter as a distinct honor by which to recognize the achievements of an outstanding member. The JCI Senate engages in activities consistent with Jaycee goals, including providing assistance to state and local Jaycee chapters.
- 11:00 A.M. – 11:50 A.M.** **Training: Leadership Skills** **Governors I**
Leadership is a weaving of relationships more than an amassing of information. It is a combination of strategy and character, the task of putting first things first. Attend this workshop and discover the traits of effective leadership (Creating shared vision, team motivation, effective goal setting, group problem solver and proficient communication).
Trainer: University of Phoenix Staff
- 11:00 A.M. – 11:50 A.M.** **Training: Attracting Professional Members** **Governors II**
Participants will define professionalism within the members of their local chapter and learn new ways to attract these types of members.
Trainer: United States Junior Chamber Vice President Becky Williams
- 12:00 Noon – 1:45 P.M.**
1:45P.M. – 2:00 P.M. **Lunch (On Your Own)**
Certification of Delegates **Governors I & II**
All NC chapters have equal representation (2 votes) on the NC Junior Chamber Board of Directors. In order to be able to cast its two votes, chapters must have a zero balance with the state and two chapter members must be present and certified. The voting delegates are often a chapter's President and State Director. The number of delegates for the General Membership Meeting is determined by the number of members the chapter has on the North Carolina Junior Chamber Roster of Members in good standing as of the first day of the month in which that particular meeting of the Corporation is being held. Chapter members must be present and certified via driver's license or picture ID.
- 2:00 P.M. - 3:30 P.M.** **Board of Directors and General Membership Meetings** **Governors I & II**
Certified voting delegates meet to discuss and vote on state Jaycee business. Though only the two certified voting delegates can vote, this meeting is open to ALL attendees.
- 4:00 P.M. - 5:00 P.M.** **Awards Presentation and Chairperson Planning Guide (CPG) Pickup** **Governors I & II**
Awards from the North Carolina Jaycee Burn Center, Duke Comprehensive Cancer Center, and Boys and Girls Home of Lake Waccamaw will be given out at this time. Also, chapters may pick up their 2009 year-end CPG's that were submitted at this time.

SATURDAY, JANUARY 30, 2010 (continued)

2:00 P.M. - 6:30 P.M.

Downtown Raleigh Tour/ IMAX Experience

For individuals who do not wish to attend the above meetings or awards presentation, there will be information regarding a tour of Downtown Raleigh and an opportunity to enjoy an IMAX movie at Wachovia IMAX Theatre at Marbles Kids Museum.

4:30 P.M. - 6:30 P.M.

Registration

3rd Floor Lobby

Pick up registration materials, convention badge and bag. Attendees must present badge at all trainings and meetings. If you are unable to pick up registration materials on Saturday before the close of registration and plan on attending Saturday night events, please have a member of your chapter pick your materials.

6:15 P.M. - 7:15 P.M.

State Presidents Reception (By Invitation Only)

The Gallery

Reception held by Outgoing State President. Invited guests were notified prior to convention.

6:15 P.M. - 7:15 P.M.

Banquet Preparation

Please begin to arrive at the Hannover Ballroom for Will Call at 7:15 pm to ensure that everyone is checked in before the beginning of the banquet.

7:30 P.M. - 10:30 P.M.

Red Carpet Soirée: 2010 Inaugural Banquet (Formal Attire)

Hannover Ballroom

This formal dinner banquet will include the Inauguration of the 2010 President Maria Hicks-Few and her Executive Board as well as presentation of the remainder 2009 Year End Awards. Examples of Awards presented are Year-End Parade of Excellence (Top Ten Chapters), All-Star Team, Brownfield, Armbruster.

11:00 P.M. - 1:00 A.M.

Inaugural Ball

Hannover Ballroom

Join us for DJ'd music, including many of your dance favorites. Cash bar available.

SUNDAY, JANUARY 31, 2010

8:30 A.M. - 9:10 A.M.

Celebration of Life

Capital Room

An inspirational session led by Aimee Scotton. We have lost former and current Jaycees this year. This session will be a celebration of their lives.

9:20 A.M. - 9:50 A.M.

Regional Meetings

Governors II

Regional Meetings are to be held for the purpose of promoting state projects, exchanging ideas, and elections to fill any remaining Regional Director positions

10:00 A.M. - 10:50 A.M.

NC Foundation Meeting

Capital Room

Meeting of the NC Junior Chamber Foundation trustees to discuss the status of the foundation and conduct any necessary business. The NC Foundation is a 501(c)3 tax status and is used for charity donations only.

11:00 A.M. - 12:00 P.M.

Executive Committee Meeting

Capital Room

Meeting for conducting NC Junior Chamber business. The NC Executive Committee consists primarily of the state Chairman of the Board, President and VPs, Regional Directors (RDs), District Directors (DDs), and Program Managers (PMs).

SOME HELPFUL JAYCEE AWARDS LINGO

Chairperson Planning Guide (CPG) – These project plans are done in two parts: the Initial plans for the project, and the Final documents the results of the project. After the project is over, it is assembled into a book. This book contains all the documentation for the project. Books are kept as references for future chairpeople and can also be submitted for project awards on the state, national and international level.

Second Semester - The NC Junior Chamber calendar is broken into two 6-month time periods, or semesters. The second semester awards given at this convention are for July – December 2009.

Areas of Opportunity (AOs) - These are the categories of project and programming awards recognized in NC: Management, Community, Individual, Business, and International. Two AOs are sub-divided for project entries. Community includes Local Community Service, Community Fundraising, State/Natl Involvement, Government Involvement, and Recruitment-Extension-Chapter Assistance. Management includes Ways and Means, PR and Awards, Planning/Evaluation, and Socials/Meetings/Visitations.

Population Division - One way that a chapter's project entries are evaluated is within their own Population ("Pop") Division. A chapter's Pop Division is determined by the size of a chapter's city or town. This way, chapters from similar sized communities are judged against each other. Pop 1-8 are small to large communities; Pop 9 includes institutional chapters, such as Crede et Vincent.

Sweepstakes - The top projects from each Pop Division in each AO or sub-division of an AO are then judged against the top projects from all Pop Divisions for each AO. The best of the best are recognized as Sweepstakes, or "Overall" winners.

Parade of Excellence (POE) - A NC program that chapters can choose to participate in. Each semester the POE 'list' includes a wide variety of activities that chapters are encouraged to be involved in or milestones chapters are encouraged to reach. The listed items are designed to outline activities of a well-rounded, successful chapter. Points are given for each item completed and documented. The points are used to determine the top ten chapters each semester and at year-end. These chapters are recognized at each convention.

All Star Team - A theoretical Jaycee Board of Directors, consisting of a President, VPs, Secretary, Treasurer, State Director and local Directors, representing the best local officers from NC chapters. The All Star team is selected from successful local officers nominated by their home chapters.